



Clarksville Police Department

1970 Broadway Street
Clarksville, Indiana 47129
(812) 288-7151
(812) 283-8680 Fax

Chief of Police
Mark R. Palmer

Assistant Chief of Police
David Kirby

Public Relations Team Request Form

Event Information

Event Title: _____ / Number Anticipated: _____

Date: _____ / Time: _____ / Location: _____

Description of Event:

Contact Name: _____

Address: _____

Phone: _____ / Email: _____

Special Notes/Instructions:

- All requests should be mailed or submitted in person to the Clarksville Police Department 1970 Broadway Street Clarksville, Indiana 47129. Attention Chris Kraft.
- Requests should be submitted at least thirty (30) days prior to the event date.
- All approvals are made by Chief of Police Mark Palmer.
- The listed contact will receive confirmation/denial as soon as possible.
- Requests are handled on a case by case basis and approval of events depend on a number of factors including availability and event timing. Not all requests submitted will be approved.

Official Use Only

Approved

Denied

Signature _____ Date: _____